

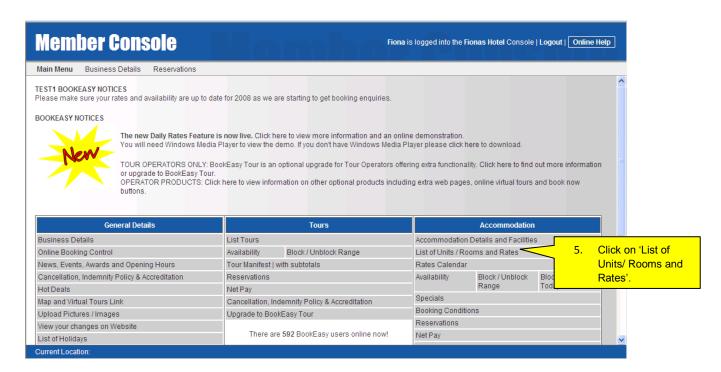
# **Daily Rates**

Help Manual

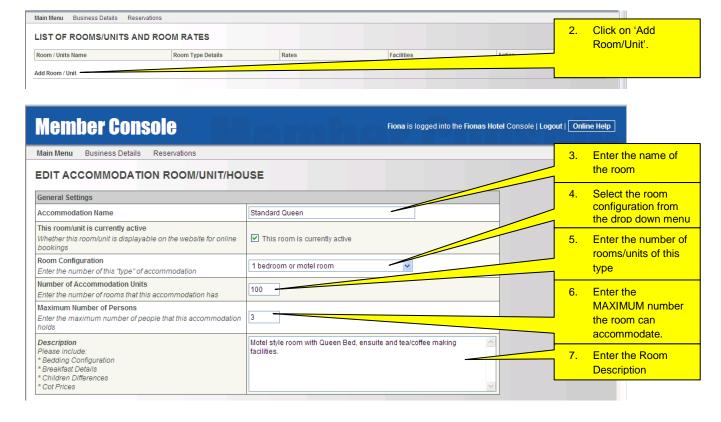
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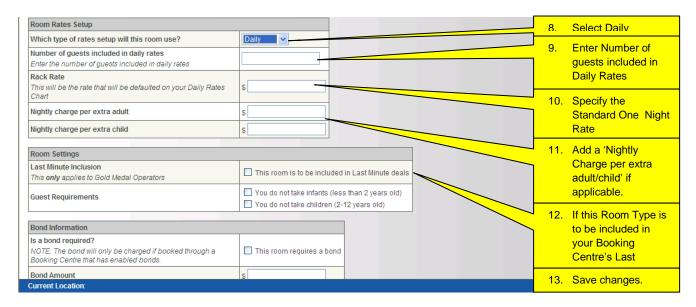
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# **Setting up Daily Rates**

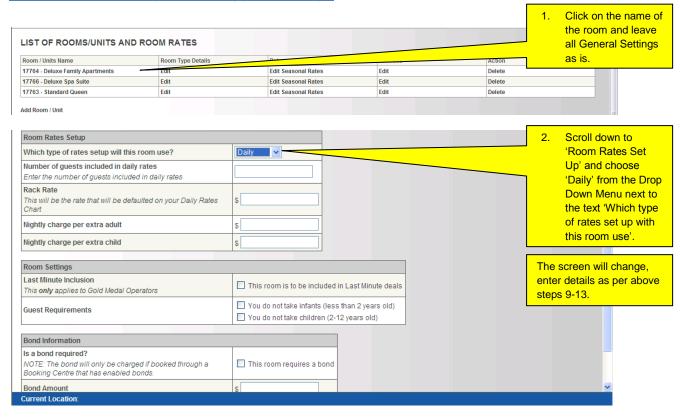


## If there are no Room Types set up:





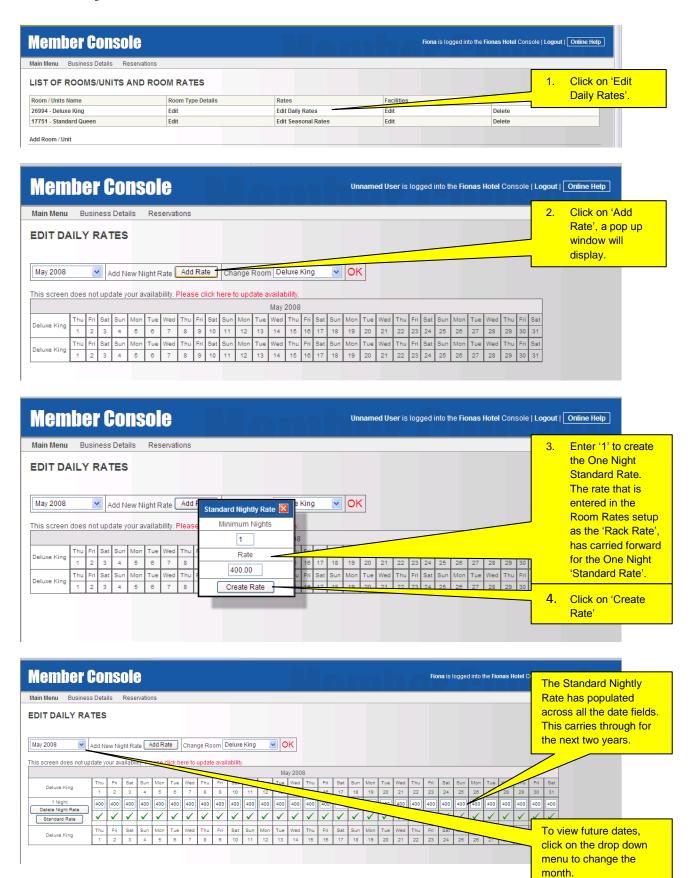
### If there are already Room Types set up:

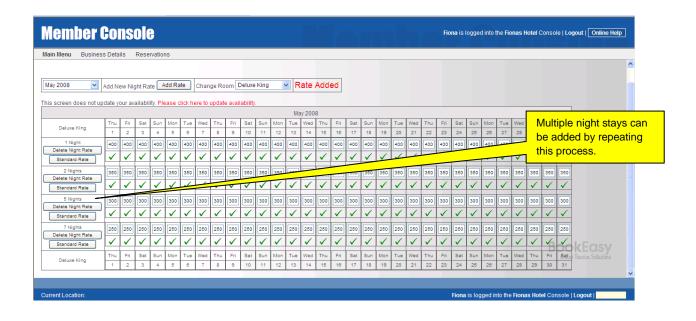


The 'List of Units, Rooms and Rates' screen will be displayed.

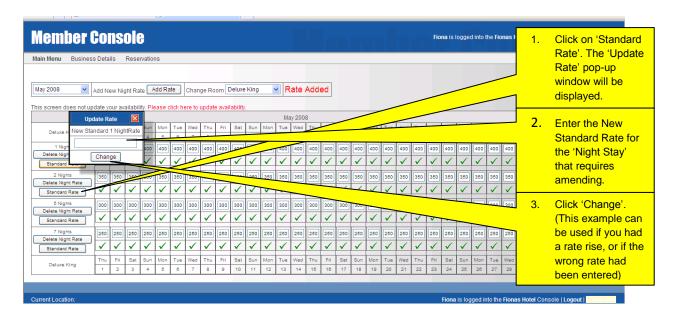


## **Add Daily Rates**





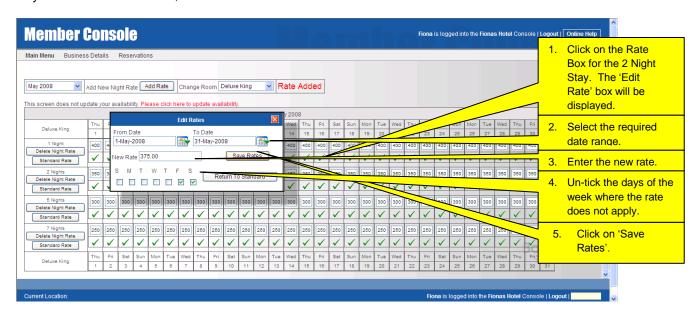
#### **Amend Standard Rates**

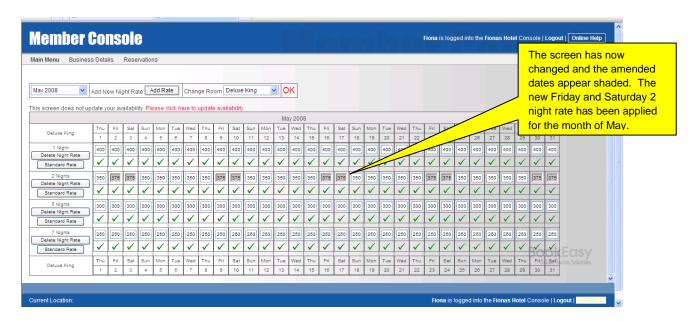


#### Amend Rates for Specific Days.

When using Daily Rates, rates can be easily amended for specific days.

The example below shows an amendment to the weekend rates for the 2 Night Stay, for the month of May. The new rate will be \$375.00.

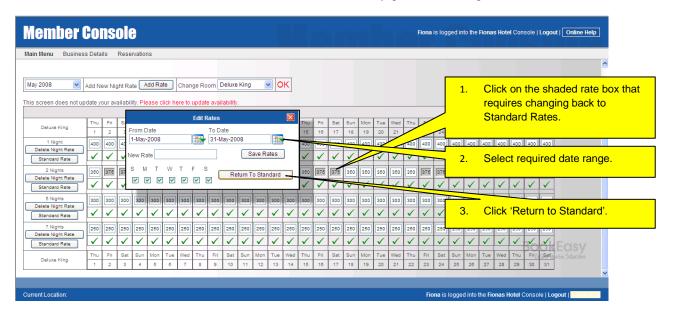


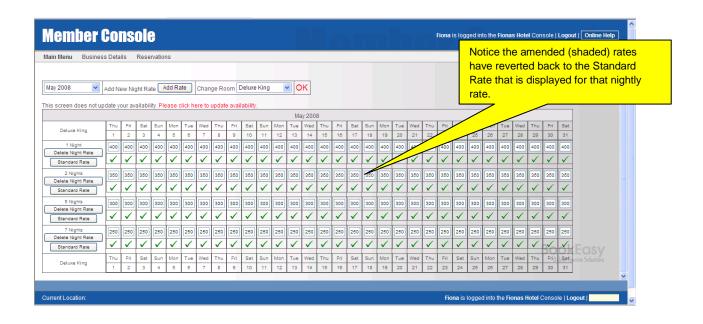


If at this point, if you wish to change the 2 night 'Standard Rate' due to a rate increase/decrease, it will not change the amended dates.

#### Revert Amended Rates to Standard

Amended rates can be reverted back to Standard Rates for any given date range.



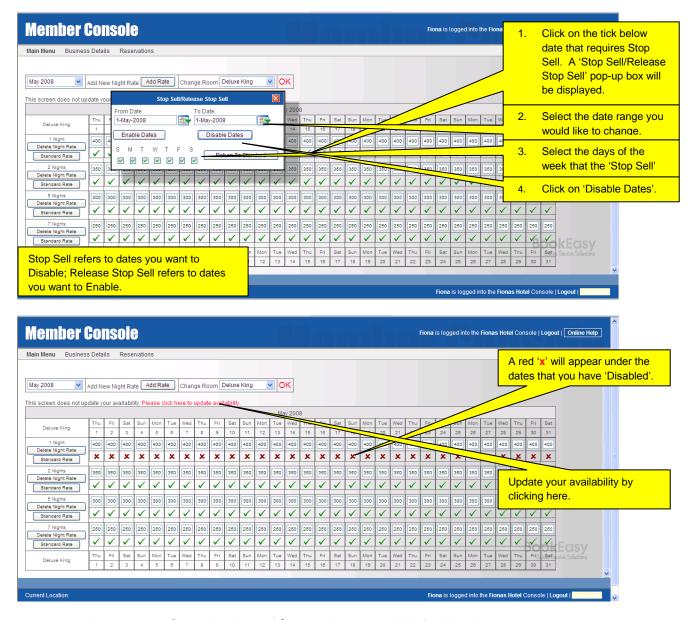


## **Stop Sell Nightly Rates for Specific Dates.**

#### **Disable Rates**

Stop Sell allows you to disable rates for specific days/dates. For example, if you did not want to allow a particular night's stay for a certain period.

(Please note this does not automatically update Availability, it only disables the required nightly rate from being charged. If you wish to update Availability, click on the text in red which says 'Click here to update your availability'. This will redirect to your Availability Screen where you can manually update your availability for the nights that are not available)



In the example above the One Night Rate of \$400.00 is not available for May, however customer could still book that room for a stay of 2 nights or more.

#### **Enable Rates**

If you wish to 'Enable' the dates again, repeat steps 1-3 above and click the 'Enable Dates' option.